



MINUTES OF THE POLICY COMMITTEE MEETING

TUESDAY, APRIL 5, 2022

Minutes of the Policy Committee Meeting held on Tuesday, April 5, 2022 at 4:30 p.m. in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 4:30 p.m. by Policy Committee Chair Prince.

1. Opening Prayer

The meeting was opened with a prayer by Trustee Prince

2. Attendance

Committee Members	Present	Present Electronically	Absent	Excused
Leanne Prince (Committee Chair)	✓			
Rhianon Burkholder	✓			
Dino Sicoli	✓			

Trustees:

Larry Huibers
Daniel Moody
Kathy Burtnik

Staff:

Camillo Cipriano, Director of Education
Lee Ann Forsyth-Sells, Superintendent of Education

Anna Pisano, Administrative Assistant, Corporate Services/Recording Secretary

3. Approval of Agenda

Moved by Trustee Burkholder

THAT the April 5, 2022 Policy Committee Agenda be approved, as presented.

APPROVED

4. Declaration of Conflict of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Minutes of the Policy Committee Meeting of March 8, 2022

Moved by Trustee Burkholder

THAT the Policy Committee approve the minutes of the Policy Committee Meeting of March 8, 2022, as presented.

APPROVED

6. Governance Policies

ACTION REQUIRED

GOVERNANCE POLICIES - PRIOR TO VETTING

6.1 Board By-Laws Policy (100.1)

Director Cipriano, presented the Board By-Laws Policy (100.1)

The Policy Committee suggested the following amendments:

- Page 3 – NCPIC Section – revert back to “two (2) members” and move “other than a Principal or Vice-principal” to section after secondary teacher
- Page 3 – Audit Committee Section – add “financial governance and oversight” and remove “the financial reporting process”
- Page 4 – Section 6 – keep bullet “a” under each subheading
- Page 12 – Section 15 – replace “25 cents for every 100 words” with “in compliance with legislation”
- Page 12 – Section 16 Bullet (b) remove “or Committee” Bullet (g) change “fifteen (15)” and “five (5)” to “ten (10)” and add “and the number of delegations”
- Page 13 – Section 18 – add “Governance Policies” between “Presentations” and “Committee and Staff Reports”
- Page 15 – Committee of the Whole Section – remove “and Senior Administrative Council”

The Policy Committee requested that the Board By-Laws Policy (100.1), be vetted from April 6, 2022 to May 31, 2022 with a recommended deadline for presentation to a Special Policy Committee meeting in June, for consideration to the Board in June.

INFORMATION

6.2 Governance Policies Currently Being Vetted to April 20, 2022

- Religious Accommodation Policy (100.10.1)
- Occupational Health and Safety Policy (201.6)
- Employee Workplace Harassment Policy (201.7)
- Employee Workplace Violence Policy (201.11)
- Attendance Support Program Policy (201.16)
- Bullying Prevention and Intervention Policy (302.6.8)

6.3 Governance Policy Review 2021-2022 Schedule

Chair Prince presented the Governance Policy Review 2021-2022 Schedule.

7. Date of Next Meeting

May 10, 2022

8. Adjournment

The meeting adjourned at 6:10 p.m.